Meeting on May 10, 2017 with one of the developers,

Summary and important points of what we are going to discover in this meeting:

1. Tools to utilize throughout this time (CODs)

* we are using GitHub for sharing our codes.
* I’m using Microsoft Project Plan for rescheduling.
* We are going to use AWS, Azure for hosting our web app.
* Using Jira for reporting your work (not sure maybe we are going to use another software, I will let you know). After every meeting please write your report on Jira. I’m going to teach you how to use it.
* We are going to use Slack for communicating please participate and comminute.
* If you face to any problems please ask other students in the group or google it. No one know everything so it’s not a problem to asking.
* Please answer to different problems and try to debug them and help in the group that other students faced to.
* Please try do not chat on the private or do it as less as you can and do all your chats in the groups and in the public, that everyone can see.
* We are going to have some different report excel that everyone or every groups need to report them by a certain time. I will let know.
* Please be careful about deadlines and follow them.

1. General steps and guidelines of working with group

* We are using agile for this project.
* Maybe we are going to have a simple website to upload all the documents to it. (I will let you know)
* After Win-Win session and analyzing the capabilities of the web application. We are going to ask development team to prepare some development documentations before developing the system such as Key Win Conditions, different diagrams (ER diagrams, Use Case diagrams etc.).
* We are going to have different CCD sessions (Core Capability Drive through) to make sure that everything is on time. (I will let you know about the time).
* We are going to have some bi-weekly packages for each team (front end and back end) to report their progress that consist of (progress report, technical Debt, Risk and Defect report)
* In developing please provide proper commands in your code. Also, we are going to have code review sessions. In code review sessions, we are going to see the code and the performance of the system.

1. Coding development cycles and frameworks

* We are going to have 2days/3days/weekly meeting (physical or via conference apps) – please send me the times that you would be more comfortable to have the meeting. After getting the time from all people. I will let know you about the meeting time and how we are going to meet.
* For frameworks and tools, we are going to discuss with team more about them after knowing the detail features of the web application in the first meeting. But Generally, we are going to decide between JavaScript, CSS, HTML, AngularJs and their libraries. Maybe using Yeoman for generating a web application. Also, for back end maybe PHP or C# and see which SQL application is more compatible with front end.

Sandeep: front end

Javascript: 7, css: 8, html:8, angulars: 4-5, java: 6, C#: 0, C++: 9-10, SQL: 4, Yeoman: no

Krishna: back end

Javascript: 7, css: 7, html:7, angulars: 0, java: 7, C#: 0, C++: 7, SQL: 7, Yeoman: no

Basir: project manager

Javascript: 8, css: 8, html:8, angulars: 7, java: 0, C#: 5, C++: 8, SQL: 9, Yeoman: yes

1. Goal setting as a group

* Our main goals as a group is making this project perfect and do our best to success.
* On the other hand, we are going to improve our self in different areas and improve our skills in terms of working and communicating with other people in a group.

1. Arrange for goal setting individually

* Every groups (front end, back end) are going to have their own meetings and some meetings for all developers. I’m going to let you know the exact dates and time.
* But overall developers are going to start developing in 2-3 weeks.
* In the mean while it would be beneficial for the team to work on the documentation of the project and prepare different diagrams.
* I will let you know what diagrams need to be done by our first meeting with all developers. (it should probably at the end of this week or the beginning of the next week).